

GIBRALTAR MARITIME ADMINISTRATION
(Ministry of Maritime Affairs)



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Shipping Information Notice – No. 040

Revised Application for Safe Manning Documents

To: Local Representatives Ship Owners, Operators, Masters, Officers

References:

STCW 95, including 2010 Manila Amendments
Gibraltar Merchant Shipping (Seafarers' Hours of Work & Medical Examinations) Regulations 2003
Gibraltar Merchant Shipping (Manning, Training & Certification of Seafarers) Regulations 2006
Administrative Instructions under the Merchant Shipping (Safety etc.) Act 1993, as amended
IMO Resolution 1047 (27), as amended
IMO STCW 7 / Circ 18 – Clarification of transitional provisions relating to the 2010 Manila
Amendment to the STCW Convention & Code

Please be advised that a revised Safe Manning Document (SMD) application form has now been issued and is available to download from the GMA website. Example attached.

In particular, owners, operators, crew managers and crewing agents' attention is drawn to IMO Res A 1047(27) – Principles of Minimum Safe Manning and Annex 3. 1 – Responsibilities of Companies.

Richard Montado
Maritime Administrator

Issue date: 02 December 2014

All notices are available through www.gibraltarship.com

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Gibraltar Maritime Administration

APPLICATION FOR A SAFE MANNING DOCUMENT

The company shall assess their requirements and propose a scale of minimum safe manning for the vessel taking into consideration the principles and guidance given in IMO Resolution A-1047(27) and the Gibraltar Merchant Shipping Regulations.

1. Particulars of Ship

Table with 2 columns and 13 rows containing ship details: Name of the ship, IMO Number, Type of ship, Length overall, Gross Tonnage, Total power (kW), Year of build, Certified accommodation for, Electrical power, Certified LSA for, Number of passengers, Certified accommodation for seafarers, ECDIS, Auto pilot, Bridge Control, Number of Engine-room spaces, Unattended Machinery Space Certificate (UMS).

2(delete as appropriate)

2. Area of operation: Unlimited / Within 200 miles of a safe haven / other (please specify area below)

Empty rectangular box for specifying area of operation.

3. Details of intended service (please give details of intended trade, length/nature of voyages, trading areas etc):

Large empty rectangular box for providing details of intended service.

4. Manning proposed by the Company for the safe manning of the above ship*:

Rank / Capacity:	Number:	Rank / Capacity:	Number:
Master: Reg.II/2		Chief Engineer: Reg.III/2 or III/3	
Chief Officer: Reg.II/2		Second Eng: Reg.III/2 or III/3	
OOW (Deck): Reg.II/1		OOW (Engineer): Reg.III/1	
Able Seafarer (Deck): Reg.II/5		Able seafarer (Engine): Reg.III/5	
Nav. W / Rating: Reg.II/4		Eng. W/Rating: Reg.III/4	
Doctor: Reg.VI/1		Electro-technical Officer: Reg. III/6	
		Electro-technical Rating: Reg. III/7	
Cook: Reg. VI/1		Other (specify):	
Total (Minimum number of crew) :			

**Important Note: Any additional workload which may result from the implementation of the SSP should be taken into account during the submission of the proposed manning levels.*

Minimum requirement: the master plus one other navigating watch-keeping officer to be qualified GMDSS GOC

Minimum radio operating competence requirement for navigating bridge watch-keeping officers – GMDSS ROC

5. Hours of work / rest requirements

Please provide a table of Shipboard Working Arrangements so we can assess the hours of rest in line with ILO Convention No.180/Maritime Labour Convention requirements.

6. Particulars of operator/owner:

Name of ISM managers:	
ISM manager's IMO No.	
ISM Manager's Address:	

This application form should now be sent to:

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